

Agenda

Scrutiny Management Board

Date: **Tuesday 7 November 2023**

Time: **2.00 pm**

Place: **Committee Room 1 - The Shire Hall, St. Peter's Square, Hereford, HR1 2HX**

Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

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If you would like help to understand this document, or would like it in another format or language, please call Danial Webb, Statutory Scrutiny Officer on 01432 260659 or e-mail Danial.Webb@herefordshire.gov.uk in advance of the meeting.

Agenda for the Meeting of the Scrutiny Management Board

Membership

Chairperson
**Vice-
Chairperson**

Councillor Liz Harvey
Councillor Jenny Bartlett

Councillor Bruce Baker
Councillor Ellie Chowns
Councillor Simeon Cole
Councillor Frank Cornthwaite
Councillor Pauline Crockett
Councillor Toni Fagan
Councillor Peter Hamblin
Councillor Terry James
Councillor Bob Matthews
Councillor Rob Owens
Councillor Louis Stark
Councillor Richard Thomas
Councillor Rob Williams

Agenda

		Pages
1.	<p>APOLOGIES FOR ABSENCE</p> <p>To receive apologies for absence.</p>	5 - 8
2.	<p>NAMED SUBSTITUTES</p> <p>To receive details of members nominated to attend the meeting in place of a member of the board.</p>	
3.	<p>DECLARATIONS OF INTEREST</p> <p>To receive declarations of interests in respect of Schedule 1, Schedule 2 or Other Interests from members of the board in respect of items on the agenda.</p>	
4.	<p>MINUTES</p> <p>To receive the minutes of the meeting held on 25 July 2023.</p>	9 - 20
<p>HOW TO SUBMIT QUESTIONS</p> <p>The deadline for the submission of questions for this meeting is 9.30 on Thursday 2 November 2023.</p> <p>Questions must be submitted to councillorservices@herefordshire.gov.uk. Questions sent to any other address may not be accepted.</p> <p>Accepted questions and the responses will be published as a supplement to the agenda papers prior to the meeting. Further information and guidance is available at www.herefordshire.gov.uk/getinvolved</p>		
5.	<p>QUESTIONS FROM MEMBERS OF THE PUBLIC</p> <p>To receive any written questions from members of the public.</p>	
6.	<p>QUESTIONS FROM MEMBERS OF THE COUNCIL</p> <p>To receive any written questions from members of the council.</p>	
7.	<p>WORKFORCE STRATEGY 2024-2027 - DEVELOPMENT AND CONSULTATION</p> <p>To provide an overview of the work undertaken to engage staff in the development of a new Workforce Strategy for the period April 2024 to March 2027 and seek views from Scrutiny Management Board on the emerging themes of the strategy.</p>	21 - 36
8.	<p>INCOME AND CHARGING</p> <p>An update on income and charging focusing on identifying opportunities to improve the Council's service cost recovery position.</p> <p><i>CORRECTION: Please note that the title of this item was changed on 31/10/23 from 'Service Cost Recovery Update' to 'Income and Charging'.</i></p>	37 - 52
9.	<p>2024-25 PROPOSED BUDGET CONSULTATION APPROACH</p> <p>This report provides the board with an overview of community engagement within a public sector context, including setting out the statutory duties of a</p>	53 - 66

local authority to consult and to clarify the difference between engagement and consultation.

CORRECTION: Please note, Appendix 1 was updated and republished on 31/10/23 to reflect that the Budget Consultation Engagement table contains data from 2023/24 and not 2024/25 as was originally published.

10. SCRUTINY COMMITTEE WORK PROGRAMMES	67 - 98
This report provides the board with the current work programmes of Herefordshire Council's scrutiny committees.	
11. WORK PROGRAMME	99 - 102
To consider the work programme for the board.	
12. DATE OF THE NEXT MEETING	
Tuesday 21 November 2023 2.00pm	